

India Australia Rapid Innovation and Startup Expansion (RISE) Accelerator

RISE Accelerator Program Guidelines (Australia): Round 1

Guidelines for Australian applicants only

Applications Open Date:	21.11.2023
Applications Closing Date and time:	07.01.2024 Australia: 08:00am (Australian Eastern Daylight Time) India: 02:30am (India Standard Time) Please take account of time zones when submitting your application.
Administering entity	Commonwealth Scientific and Industrial Research Organisation (CSIRO)
Enquiries:	If you have any questions, contact us at RISEaccelerator@csiro.au
Date guidelines released:	Round 1, Version 1.0: 21.11.2023
Type of Grant opportunity:	Targeted competitive

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1 The RISE Accelerator: Round 1 process

The RISE Accelerator is designed to achieve Australian Government objectives

The RISE Accelerator program ("Program") contributes to the Commonwealth Scientific and Industrial Research Organisation's (CSIRO) objective to support innovation and technology directed to our national challenges; and to the Australian Government's efforts to build and deepen Australia's and India's economic linkages in support of both countries' prosperity.



The grant opportunity opens and you are invited to apply

As per these guidelines, organisations that meet the eligibility criteria are invited to apply.



You complete and submit a grant application

We assess eligible applications against the selection criteria and compare it to other eligible applications. We provide advice to the Program Delegate on the merits of each application.



Grant decisions are made

The Program Delegate decides which applications are successful.



We notify you of the outcome

We advise you of the outcome of your application. We may not notify unsuccessful applicants until all Participation Agreements have been executed with successful applicants.



We enter into a grant agreement

We will enter into a Participation Agreement with successful applicants.



Delivery of grant

You undertake the Program Activities as set out in your Participation Agreement. We manage the Program Activities, and your Grant by working with you, monitoring your progress and making payments.



Evaluation of the program

We evaluate the impact of the Program including Grant activity as a whole. We base this information on information you provide to us and that we collect from various sources.

2 Introduction

These guidelines (“Guidelines”) contain information for Australian applicants regarding **Round 1** of the India Australia Rapid Innovation and Startup Expansion ‘RISE’ Accelerator program (“Program”) including Grant (“Grant”). Subsequent Rounds of the Program will be detailed in guidelines specific to each Round.

You are advised to read these guidelines and sample Participation Agreement before submitting an application.

This document sets out:

- the purpose of the Program
- the application process
- eligibility and assessment criteria
- how applications are assessed
- how applicants are notified
- Program Activities and Grant
- responsibilities and expectations in relation to the Program and Grant

These guidelines may be changed from time-to-time. The updated version will be published on riseaccelerator.org. The version available when successfully selected startups and SMEs (“Participant Organisations”) enter into a binding agreement (“Participation Agreement”), will apply to that Participant Organisation.

3 About the RISE Accelerator Program

Announced as part of the Australian Government’s updated India Economic Strategy to 2035 (2022), the RISE Accelerator is one of CSIRO’s commitments with India to draw on complementary capabilities and resources to solve shared national challenges.

The Program contributes to the delivery of the India Economic Strategy by:

- fast-tracking cutting edge research and technology impact, by supporting startups and small and medium-sized enterprises (SMEs) who have mature and innovative technology and are considering overseas expansion between India and Australia
- creating sustainable environmental, economic, and social impact in areas of shared national challenges and priorities
- driving increased bilateral economic activity and better integrating the science and technology startup and SME ecosystem between the two countries.

With a focus on meaningful social and environmental impact, the Program encourages innovation to address challenges and adaptation in a changing world. Specific environmental challenge/s will be publicised online at riseaccelerator.org and in these Guidelines (section 4). The Program will seek competitive applications from startups and SMEs with solutions that address this challenge, and who must meet all nominated eligibility criteria.

The objectives of the Program are:

- greater levels of collaboration between India and Australia and increased bilateral economic activity and investment levels in startups and SMEs across the two countries
- fast-tracked new market explorations for Australian and Indian startups and SMEs
- amplify the chances of sustainable, cross-border commercial success.

This will be demonstrated through eligible startups and SMEs being able to access increased cross-border and export opportunities across Australia and India. The intended outcomes of the Program are:

- improved capability for Australian startups and SMEs to trade in the Indian market, and vice versa
- effective cross-border business, research, and commercialisation networks
- improved business and commercialisation performance.

The Program is delivered through a collaboration between:

- CSIRO – Australia’s national science agency
- Atal Innovation Mission (AIM), NITI Aayog – the Government of India’s flagship initiative to promote a culture of innovation and entrepreneurship in the country.

These Guidelines pertain to Australian startups and SMEs only.

Indian startups and SMEs will participate in the same Program Activities described in these Guidelines, albeit with Australian specific target market learnings. The Atal Innovation Mission, CSIRO’s collaboration partner, will manage the selection and support of Indian startups and SMEs involved in the RISE Accelerator Program.

In order to participate in the Program, successfully selected Indian Organisation applicants will be subject to a Memorandum of Agreement between the Indian Organisation and AIM, and are not eligible to receive grant or other funding from CSIRO for this Program.

Refer to information on riseaccelerator.org or contact rise-aim@niti.gov.in for India’s country specific guidelines.

3.1 Delivery of the RISE Accelerator program

The RISE Accelerator will consist of up to five rounds of a nine-month program of cross-border capacity building activities (“Round”). In each Round six to eight competitively selected Australian startups and SMEs - the Participant Organisations - participate in the Program alongside a similar number of Indian startups and SMEs, to take their technologies to new markets. As above, these Guidelines pertain to Australian startups and SMEs; for India’s country specific guidelines visit riseaccelerator.org or contact rise-aim@niti.gov.in.

In order to participate in the Program, successfully selected Australian applicants will be asked to enter into a Participation Agreement with CSIRO and will not be eligible to receive grant or other funding from AIM for this Program. Australian Participant Organisations will receive a grant of up to \$75,000 to support their participation in the Program, subject to satisfactory participation in, and completion of, program activities.

The Program consists of an 18-week Accelerate Phase to prepare Participant Organisations for cross-border engagement followed by an 18-week Pilot Phase in which the Participant Organisation will pilot technology for, and or in, the target market.

Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	Aug 24	Sept 24	Oct 24	Nov 24
Stage	Application	Assessment & Selection		Onboarding & Accelerate Phase (18 weeks)					Pilot Phase (18 weeks)			
Date	21.11.23 – 07.01.24	08.01.24 - 08.03.24		11.03.24 – 14.07.24					15.07.24 – 17.11.24			

Table 1: Proposed schedule of Program delivery, Round 1

Participant Organisations will appoint at least two Nominated Participant/s such as co-founders, owners, or executives who will participate in the Program. The Program consists of (the “Program Activities”):

- facilitated sprint sessions and curriculum during the Accelerate Phase incorporating a range of learning modules to support overseas expansion activities including cross-border trade and operations navigation, technology validation and adaptation, connections and networks, and credibility building
- guest speakers, including experienced entrepreneurs and investors, industry representatives and other trade related experts
- support to plan market entry and pilot activities in the target market
- regular access to a dedicated Expert-in-Residence and other subject matter mentors, from both Australia and India
- travel and in person experiences. Nominated Participant/s will attend in-person activities scheduled to take place twice in the home country (Australia) and once in target country (India). Travel Allowance specified in section 6 will support the reasonable costs of accommodation and transport of one Nominated Participant
- introductions and support brokering relationships with potential Pilot Phase collaborators including global corporations, research institutes, local industry and similar
- introductions to investors and the broader investment community
- in person/virtual showcasing and networking opportunities
- support to execute Pilot Phase activities in the target market, such as demonstration pilot with an industry partner, cross-border target market research, and/or target market research & development (Pilot Phase)
- RISE Accelerator grant (the “Grant”) subject to satisfactory participation in, and completion of, Program Activities.

3.2 Program Period

Applications for Round 1 are open from 21 November 2023 to 7 January 2024.

Round 1 of the Program for successfully selected Participant Organisations will run from 11 March 2024 to 17 November 2024, or as advised by the Program Delegate. Following this period, an evaluation period of 36 months will commence.

Participant Organisations must complete all Program Activities by 17 November 2024.

4 Program eligibility criteria

4.1 Who is eligible to apply for the Program?

We cannot consider your Program application if you do not satisfy all the eligibility criteria. To be considered, you must meet all the following:

- a company incorporated in Australia with ABN and ACN or an incorporated trustee applying on behalf of a trust
- be headquartered or domiciled in Australia
- incorporated for less than 10 years
- registered for GST
- has not had revenue of more than \$20 million in any of the last 3 financial years
- have a technology or solution at TRL 7 or higher. We may consider solutions at TRL 5-6 that have a clear potential to rapidly advance through expansion into India
- have or be actively developing a technology or solution that aligns with one or more of the RISE Accelerator Round 1 Challenge Statements below:

Round 1 Challenge Statements

1. Can you close the loop?

Technology and solutions that retain material inputs at their highest possible value, in production and consumption systems by, for example:

- innovative circular business models
- promoting B2B and/or B2C circularity across supply and value chains
- enabling circular consumption patterns
- product stewardship
- collaborations on waste reduction, reuse, recycling
- product life extension.

2. Does your design eliminate waste and pollution?

Technology and solutions that extract, design and use energy materials, biological materials, and/or technical materials within a circular economy framework, for example:

- reimagined products, designs, and production processes that eliminate or minimise waste and pollution
- circular material replacements
- advanced material design, engineering and manufacturing
- digital and or data driven innovations that reduce inputs
- production processes and technologies that enable easier material reuse.

3. Can you build a circular economy mindset?

What transformative technology and solutions can help achieve a world where cities, buildings, transportation systems, food and energy provisions, clothing, health care, and education are all

sculpted with a circular economy mindset? Innovations focussed on supporting transition at scale and system change will be required to achieve a successful transition to a circular economy.

4. What did we miss?

Any technology and solutions embedded with the circular economy design philosophy, and/or that will measurably impact India's and Australia's transition to a circular economy are welcome to apply.

If you require more information before commencing an application, please contact the RISE Accelerator team (RISEaccelerator@csiro.au).

4.2 Who is not eligible to apply for the Program?

You are not eligible to apply if you are:

- an individual
- a partnership
- an unincorporated association
- a trust (however, an incorporated trustee may apply on behalf of a trust)
- a Commonwealth, state, territory or local government agency or body (including government business enterprises)
- a non-corporate Commonwealth entity
- an employer of 100 or more employees that has not complied with the Workplace Gender Equality Act (2012)
- an organisation included on the National Redress Scheme's website list of 'Institutions that have not joined or signified their intent to join the Scheme'
- any organisation that does not satisfy the eligibility criteria specified in section 4.1.

5 About the RISE Accelerator Grant

Sections 3-4 above outlines details of the Program, this section details the Grant awarded as part of the Program.

The Grant seeks to support Participant Organisations as they build internal capacity, knowledge, and confidence in approaching a new market; develop connections and engage with the ecosystem (industry, funding, suppliers, distributors, regulators and academia); and as they undertake pilot opportunities to adapt, validate and demonstrate technology for a new market.

5.1 Grant available

The Grant for each Australian Participant Organisation is up to \$75,000 paid in three \$25,000 tranches in accordance with the Participation Agreement schedule, subject to satisfactory participation in, and completion of, Program Activities, and achievement of milestones. Participant Organisations are responsible for any remaining costs associated with their participation in the Program Activities.

The Grant is intended to support Participant Organisation completion of Program Activities and the execution of the Pilot Phase activities.

A separate Travel Allowance to support the costs of travel associated with scheduled in-person Program Activities is available to Participant Organisations, outlined in section 6.

5.2 Grant period

The maximum Grant period is 9 months, aligned with the Program Round period from 11 March 2024 to 17 November 2024, or as advised by the Program Delegate.

5.3 Who will be paid the Grant?

The Grant is paid subject to a Participant Organisation satisfying each of the following (the “Milestones”):

- You (the Nominated Participant/s) collectively, actively participate in no less than 80% of Program Activities.
- submission of (see section 11, Documentation, Reporting and Evaluation):
 - » Market Entry Plan
 - » Pilot Phase Plan (this includes a budget that demonstrates incurred and or forecast expenditure of at least the equal amount of Grant in the template provided at the commencement of the program)
 - » Final Program Report

5.4 How we pay the Grant

The Participation Agreement will state the how we pay the Grant and:

- maximum Grant amount we will pay
- anticipated schedule of payment/s
- any program contributions you will make.

We will not exceed the maximum Grant amount under any circumstances. If you incur extra costs, you must meet them yourself. You must be able to fund the total cost of the Pilot Phase activities before being reimbursed, without using in-kind contributions.

Payments will be made according to an agreed schedule set out in the Participation Agreement and these may be reliant upon provision of an agreed tax invoice. Payments are subject to demonstration of satisfactory achievement of Program Activities and Milestones.

5.5 Grant payments and GST

Participant Organisations will be instructed to create a supplier account in the CSIRO nominated procurement and payment system, and ensure the business’s [Goods and Services Tax \(GST\)](#) registration status is provided.

If you are registered for the [Goods and Services Tax \(GST\)](#), where applicable GST will be added to your Grant payment/s.

Travel Allowance payments will be inclusive of GST.

Grants are assessable income for taxation purposes, unless exempted by a taxation law. We recommend you seek independent professional advice on your taxation obligations or seek assistance from the [Australian Taxation Office, https://www.ato.gov.au](https://www.ato.gov.au). We do not provide advice on your particular taxation circumstances.

5.6 What the Grant money can be used for

The Grant is intended to support expenditure that directly relates to your participation in the Program Activities, your cross-border and Pilot Phase activities. The Grant is to support costs directly incurred by you, and only after the Commencement Date.

We may ask you to verify your Pilot Phase budget, submitted as part of the Pilot Phase Plan, and costs incurred against budget submitted in the Final Program Report. You may need to provide evidence such as written quotations or invoices for major costs. The Pilot Phase Plan budget is to be submitted in the template provided at the commencement of the program and must demonstrate incurred and or forecast expenditure of at least an amount equal to the Grant. The Program Delegate makes the final decision as to whether the Pilot Phase Plan budget sufficiently and satisfactorily demonstrates costs directly related to your participation in the Program Activities, your cross-border and pilot phase activities.

Example costs associated with Program Activities and Pilot Phase include (non-exhaustive):

- direct labour costs of employees directly contributing to Program Activities and or your pilot phase activities, including up to 25 per cent on-costs such as employer paid superannuation, payroll tax and works compensation insurance
- reasonable cost of accommodation and transportation for additional Nominated Participants to attend in-person Program Activities
- reasonable cost of accommodation and transportation including international travel, required to conduct Program Activities and the pilot phase activities; and or to enable collaboration amongst staff, contractors or subcontractors where that travel is material to the conduct of the pilot phase project in India
- contract expenditure to engage external professionals, for example to confirm the market opportunity; assist in negotiations, or advise on engagements with potential partners
- IP strategy and protection
- costs to establish licensing, distribution or manufacturing agreements
- sales person or a business development manager costs where that role and costs are material to the conduct of the pilot phase activities or achieving first sales in India
- costs to complete testing and validation studies of the technology or solution for new market conditions, and which may include leasing or hire of plant and equipment
- costs in the pilot phase proving commercial viability of solution in the new market for a customer, investor or strategic partner
- prototype expenditure where the construction and use of the prototype contributes directly to proving the commercial viability and suitability of the technology/solution to a new customer, investor or other partner in the new market

- cost of trial production or similar runs to demonstrate commercial viability including validation, establishing efficacy and demonstration of evidence of the stability or reproducibility of processes, and production of product or delivery of service necessary to achieve first sales
- quality control activities necessary for the commercialisation of the technology/solution in India
- preparation of an audit certificate that is material to the conduct of the pilot phase project or achieving first sales in India
- costs to obtain planning, environmental or other regulatory approvals that is material to the conduct of the pilot phase project or achieving first sales in India. However any associated fees paid to the Commonwealth, state, territory and local governments in Australia and India are not eligible.

5.7 What the Grant money cannot be used for

The Grant should not be used to support the costs of anything that does not directly support your cross-border activities, nor should it be used to support the costs of any activity that would be reasonably anticipated to bring the Program into disrepute.

The Grant must not be used to obtain any financial assistance for the same activities from another source including any scheme administered by the Commonwealth or a State or Territory, or an authority of the Commonwealth or State or Territory.

The Grant must not be used to make any donations, sponsorships, or gifts, or payments, costs or associated fees paid to the Commonwealth, state, territory and local governments or their officials, in Australia and India.

6 Travel Allowance

Participant Organisations will receive a Travel Allowance to support the reasonable cost of accommodation and transportation required to attend the in-person activities.

The Travel Allowance supports the costs outlined in Table 2, of one Nominated Participant attending the in-person travel experiences, up to the maximum allowance amounts in Table 2 and only on receipt of a tax invoice that must include tax receipts of flights and accommodation expenses.

Eligible air transportation is limited to an economy class fare for each sector travelled; where non-economy class air transport is used only the equivalent of an economy fare for that sector is eligible expenditure. Where non-economy class air transport is used, the Participant Organisation shall provide evidence showing what an economy airfare cost at the time of travel.

The Travel Allowance payment is subject to Nominated Participant attendance at the in-person travel as scheduled.

The Travel Allowance shall be paid, upon receipt of tax invoice/s, as per Schedule 1 of the Participation Agreement.

Additional Nominated Participants may attend the in-person experiences, at the Participant Organisation's cost and or using the Grant.

Any other travel by Nominated Participants to support Pilot Phase activities is at the Participant Organisation's cost and or using the Grant.

In-person travel experience	Maximum Travel Allowance	Eligible costs
Travel 1 Australia (4 nights)	\$2,200 (inc. GST)	<ul style="list-style-type: none"> • Flights if required, tax receipt required
Travel 2 India (9 nights)	\$5,000 (inc. GST)	<ul style="list-style-type: none"> • Accommodation, tax receipt required
Travel 3 Australia (1 night)	\$1,100 (inc. GST)	<ul style="list-style-type: none"> • Up to \$100 per night, for the maximum nights shown left, supporting ground fares and incidentals; no receipts required

Table 2: Domestic and International Travel Allowance

7 How to apply to the Program

Before applying, you must read and understand these Guidelines, paying close attention to all Eligibility Criteria and Assessment Criteria, and the sample Participation Agreement published on [RISEaccelerator.org](https://riseaccelerator.org).

You can only apply between the Opening and Closing Dates of the Round. We will publish Opening and Closing dates for Round 1, and subsequent Rounds on [RISEaccelerator.org](https://riseaccelerator.org).

You will need to set up an account via the Award Force platform to apply for the Program. The portal allows you to apply and manage your application in a secure online environment.

To apply you must:

- complete and submit your application using the online form in the Award Force platform
- provide all the information requested
- address all eligibility criteria and assessment criteria
- review privacy and other application consents specific to the program
- submit your application by the notified closing date/time.

Applications must contain all the information necessary for assessment without the need for further written or oral explanation, or reference to additional documentation, unless requested by the Program Delegate.

Personal Information is collected, including sensitive information of Nominated Participants for the purposes of delivering the Program, see section 12.4, Privacy.

Applicants should not disclose sensitive Participant Organisation Confidential Information in the application. Participant Organisation's should take all reasonable steps to ensure they do not disclose material which would undermine their ability to secure patent or other protection for Participant Organisation Confidential Information, or which would jeopardise or hinder their commercial activities.

You are responsible for ensuring that your application is complete and accurate. If we consider that you have provided false or misleading information, we may not progress your application. If you find any false or misleading information after submitting it, you should contact us immediately at RISEaccelerator@csiro.au.

You cannot change your application after the closing date and time.

If we find an error or information that is missing, we may ask for clarification or additional information from you that will not change the nature of your application. However, we can refuse to accept any additional information from you that would change your submission after the application closing time.

You should keep a copy of your application and any supporting documents.

7.1 Timing of Program application and assessment processes

You must apply between the Opening and Closing Dates stipulated at the start of this document. Late application acceptance is at the discretion of the Program Delegate.

Activity	Timeframe
Applications open	21.11.2023 – 07.01.2024
Assessment of applications	08.01.2024 – 20.02.2024
Outcome of applications	01.02.2024 – 11.03.2024
Issue and acceptance of Participation Agreement	20.02.2024 – 08.03.2024
Onboarding and Acceleration Phase	11.03.2024 – 14.07.2024
Pilot Phase	15.07.2024 – 17.11.2024

Table 3: Expected timing for the Program Round

7.2 Questions during the application process

If you have any questions during the application period, contact RISEaccelerator@csiro.au. We will respond to emailed questions within three working days.

8 The Program assessment

Program applicants are required to propose technologies or solutions that address the program Challenge Statement/s listed in section 4.1.

Assessment criteria weighting will apply as listed in section 8.1, with questions asked relating to these criteria. You must address all the assessment criteria in the application. The amount of detail and supporting evidence you provide in your application should be relative to the assessment criteria weighting. You should justify your answers. The application form displays word limits for each response.

8.1 Weighted Assessment Criteria

The following weighted criteria apply to **Round 1**.

Assessment criterion 1

Organisation & People (20%)

You should demonstrate this through identifying:

- that the Organisation has sufficient people and capacity to fully participate in the Program and undertake pilot activities while conducting business as usual
- any evidence of team experience in developing international markets and in commercialisation.
- whether the Organisation is:

- regionally based and/or
- First Nations, migrant or female owned, founded, and or led.

Assessment criterion 2

Technology, Innovation and Alignment to Challenge Statements (35%)

You should demonstrate this through identifying:

- a clear value proposition for the technology/solution including whether it's potentially disruptive
- sound evidence of Technology Readiness Level. If TRL 5-6 also demonstrate how rapid advancement will be achieved through expansion to India
- ownership of IP or right to commercialise your technology/solution
- how your solution aligns to the RISE Accelerator Challenge Statements, how it might assist the transition to a circular economy, and its potential for social, economic or environmental impact in India, Australia, globally.

Assessment criterion 3

Potential to Commercialise (25%)

You should demonstrate this through identifying:

- addressable market size and value for the technology/solution in India/Australia/globally
- awareness of target customer base, the competitive environment and potential obstacles to cross-border commercialisation.

Assessment criterion 4

Readiness for international expansion (20%)

You should demonstrate this through identifying:

- that the Organisation has sustainable revenue or other funding for the next 12-24 months and that funds can be allocated for international expansion
- a compelling rationale for cross-border expansion into India, now.

8.2 Merit assessment and interviews

We first review your application against the eligibility criteria. Only eligible applications will proceed to the assessment stage.

If you find any false or misleading information in your application after submitting it, you should contact us immediately at RISEaccelerator@csiro.au. If we find an error or information that is missing, we may ask for clarification or additional information from you that will not change the nature of your application. However, we can refuse to accept any additional information from you that would change your submission after the application closing time.

Applications that meet eligibility criteria are competitively assessed against the assessment criteria and against other applications in the Round. Applications are then ranked by merit. We consider your application on its merits, based on:

- how well it meets the weighted Assessment Criteria
- how it compares to other applications

- your understanding of the Program objectives and the evidence provided to demonstrate how your technology/solution and cross-border aspirations contributes to meeting those objectives
- any national interest, financial, legal/regulatory, governance or other issue or risk that we identify during any due diligence process that we conduct in respect of the applicant and or any perceived or existing conflicts of interests declared by you. This includes the applicant’s directors, officers, senior managers, key personnel, its related bodies corporate (as defined in the *Corporations Act*) or its application that could bring CSIRO or the Australian Government into disrepute if it were to fund the applicant. Such issues and risks include where we consider that funding the application under this grant opportunity is likely to directly conflict with Australian Government policy. Where possible and subject to national security and other considerations, we will provide you with an opportunity to comment on any material risks identified during this due diligence process prior to our determining the extent (if any) to which those issues or risks affect our assessment of the application and, if so, whether they are sufficient to warrant the exclusion of your application from the assessment process.

Highest merit ranked applications are then invited to participate in an online interview, with a panel of four assessors (interview panel). At least 48 hours ahead of the scheduled interview, applicants must provide the following documents by email to RISEaccelerator@csiro.au:

- a copy of the Financial Statements for the last 3 financial years
- a document, maximum 10 pages/5MB, that may be a recent corporate presentation or pitch deck, that outlines at a minimum information on the following:
 - highlights the journey-to-date and key milestones
 - business model and Organisation’s funding strategy
 - about founder/s and or team, team strengths and any commercialisation and or international markets experience.

The information provided in the documents listed above and the interview responses are assessed using the weighted Assessment Criteria (section 8.1), and by comparison to other interviewed applicants. Following all interviews, the interview panel will rank all interviewed applicants.

At the conclusion of the interviews, the interview panel recommends successful applicants to the Program Delegate for approval.

Assessors are CSIRO employees and or external technical and commercial professionals approved by the Program Delegate as having knowledge and experience aligned to the Program objectives. Assessors includes those who sit on the interview panel, and assess each application on its merit and compare and rank it against other eligible applications.

All Assessors are required to declare any conflicts of interest and recuse themselves from any applications affected.

Assessors may seek additional information about an application. They may do this from within CSIRO, even if the sources are not nominated by you as referees. Assessors may also consider information about an application that is available through the normal course of business.

8.3 Who will approve successful program applicants and Grants?

The Program Delegate approves successful program applications considering the recommendations of the interview panel, availability of grant funds, and Program objectives.

The Program Delegate’s decision is final in all matters, including:

- the selection of Program applicants
- the approval of the Grants
- the Grant amount to be awarded
- the terms and conditions of the Grant.

We cannot review decisions about the merits of your application or Grant.

There is no appeal mechanism for application decisions, or decisions to approve or not approve a Grant.

8.4 Announcement of successful program applicants and Grants

In accordance with the Participation Agreement, we may publish non-sensitive details of Participant Organisations on csiro.au and riseaccelerator.org. This information may include:

- name of Participant Organisation
- high-level description of Pilot Phase activities
- amount of Grant awarded.

8.5 Notification of application outcomes

We will advise you of the outcome of your application in writing. If you are successful, we will advise you of any specific conditions attached to the Program and associated Grant, which will be set out in the Participation Agreement.

Unsuccessful applicants may submit a new application in future program Rounds if you meet the eligibility criteria.

9 Further grant opportunities

If there are not enough suitable applications to meet the Program objectives in any given Round, we will:

- select only those applications that do meet assessment criteria and that align with Program objectives
- utilise unspent funds in future Rounds. This may include the delivery of one-off targeted, closed competitive processes, inviting specific applications from the pool of previous Participant Organisations, and or new applicants.

10 Successful Grant applications

10.1 Participation Agreement

You must enter into a legally binding Participation Agreement to participate in the Program Activities and to receive Grant payments.

You will be required to elect and list in the Participation Agreement two (or more) Nominated Participants who will actively participate in the Program Activities. These Nominated Participants, such as co-founders, executives or similar, must be over 18 years of age.

The provision of Program Activities and your Grant may have specific conditions determined by the assessment process or other considerations made by the Program Delegate. We will identify these in the offer of your selection into the Program, within the Participation Agreement. We will manage the arrangement directly with you and will provide specific contact details for this purpose. This includes issuing and executing of documents. Execute means both you and the Program Delegate have signed the Participation Agreement.

We are not responsible for any expenditure you incur. We will not make any Grant payments, until a Participation Agreement is executed, and only then we will make Grant payments after Milestones have been met.

You will have no more than 14 days from the date of a written offer to have an appropriate delegate execute the Participation Agreement. The offer may lapse if you do not sign the Participation Agreement within the 14 days. Under certain circumstances, we may extend this period.

We base the approval of your acceptance into the Program and associated Grant on the information you provide in your application. We will review any requested or required changes to these details to ensure they do not impact your participation in the Program and your Grant as approved by the Program Delegate.

You may not request changes to the terms of the Participation Agreement.

You should let us know if anything is likely to affect your participation in the Program Activities.

11 Documentation, Reporting and Evaluation

Successful applicants will be required to submit documentation and reports in accordance with the Participation Agreement. The amount of detail you provide should be relative to the complexity of Program Activities, your pilot phase activities, their size and cost. Submission of the Documentation and Reporting, including Market Entry Plan, Pilot Phase Plan and Final Reports, are key Milestones and to which the Grant payments are tied.

We will also evaluate the Program to measure how well program objectives have been achieved. We may use information from successful applications for reporting and evaluation purposes. We may also interview you or ask you for more information to help us understand how the Program and Grant impacted the Participant Organisation, and the Nominated Participants.

We may contact you up to 36 months after completion date of Program Activities for more information to assist with this evaluation.

Please refer to the Participation Agreement for further details.

11.1 Market Entry Plan

Your Market Entry Plan must:

- include evidence of your Program Activities participation and performance
- outlines at a minimum:
 - draft market entry strategy to further develop throughout the Accelerate Phase
 - draft outline of how You will validate and test the technology/solution in or for the new market (pilot phase activities) to further develop throughout the Accelerate Phase

- risk, financial and legal considerations and mitigation plan
- is to be submitted by the Schedule 1 (Participation Agreement) due date or earlier.

We will only make the first Grant payment when we receive satisfactory Market Entry Plan, determined to be satisfactory by the Program Delegate.

You must discuss any potential delays in submission with us as soon as you become aware of them.

11.2 Pilot Phase Plan

Your Pilot Phase Plan must:

- include evidence of your Program Activities participation and performance
- outline at a minimum:
 - refined market entry strategy
 - customer and optimal position strategy
 - marketing plan
 - operational and capability roadmap
 - impact measurement plan
 - final pilot activities outline
 - pilot phase budget, in the template provided at the commencement of the program, and that demonstrates incurred and or forecast expenditure of at least an amount equal to the Grant.
 - updates if any to the risk, financial and legal considerations and mitigation plan
- is to be submitted by the Schedule 1 (Participation Agreement) due date or earlier.

We will only make the second Grant payment when we receive satisfactory Pilot Phase Plan, determined to be satisfactory by the Program Delegate.

You must discuss any potential delays in submission with us as soon as you become aware of them.

11.3 Final Program Report

At the conclusion of the Program Activities and your pilot phase project, you must submit a Final Program Report. This must:

- outline if and how your market entry and Pilot Phase outcomes have been achieved
- include evidence of cross-border achievements during the Program
- identify the total Pilot Phase expenditure incurred, against budget
- be submitted by the Schedule 1 (Participation Agreement) due date or earlier.

We will only make the final Grant payment when we receive satisfactory Final Program Report, determined to be satisfactory by the Program Delegate.

You must discuss any potential delays in submission with us as soon as you become aware of them.

11.4 Post-program reporting

Post-program reporting will be required for a period of 36 months post-program. Survey responses will be required to assist us to reasonably track how you and your cross-border activities have generally progressed since completion of the Program. Survey responses must be returned within four weeks of receiving the online survey request.

Reporting for a period of 36 months following the end of the Program, will be required at:

- 12 months past Program completion
- 24 months past Program completion
- 36 months past Program completion

11.5 Ad-hoc reports and communications

We may ask you for ad-hoc reports and information about your Program Activities, pilot phase outcomes, and your participation in the Program. This may be for input into marketing and promotion communications materials, or for an update on progress, or any significant delays or difficulties in completing the Program Activities.

12 Other things you should know

12.1 Guideline updates

These guidelines may be changed from time-to-time. The updated version will be available on the website riseaccelerator.org. The version in place when Participant Organisations enter into a Participation Agreement will apply to that Organisation.

12.2 Enquiries and feedback

All feedback, any complaints or questions about the RISE Accelerator program, Grant and process must be provided in writing to RISEaccelerator@csiro.au.

12.3 Conflicts of interest

Any conflicts of interest could affect the performance of the grant opportunity or program. There may be a conflict of interest, or perceived conflict of interest if you or any of your personnel:

- has a professional, commercial or personal relationship with a party who is able to influence the application selection process, such as a CSIRO RISE Accelerator Program employee, or an Assessor
- has a relationship with or interest in, an organisation, which is likely to interfere with or restrict the CSIRO or Participant Organisations from carrying out proposed Program Activities fairly and independently.

As part of your application, you will be required to declare any perceived or existing conflicts of interests or confirm that, to the best of your knowledge, there is no conflict of interest. If you later identify an actual, apparent, or perceived conflict of interest, you must inform us in writing immediately.

CSIRO is committed to conducting the affairs of the organisation with integrity and in the national interest consistent with the functions of CSIRO as set out in the [Science and Industry Research Act 1949 \(SIR Act\)](#), the [Public Governance, Performance and Accountability Act 2013 \(PGPA Act\)](#) and other relevant legislation.

We publish our conflict of interest process via the [CSIRO Code of Conduct](#) on the CSIRO website.

All Program employees, Assessors or officials including the Program Delegate must also declare any conflicts of interest and manage such conflicts of interest in accordance with CSIRO's policies and procedures.

12.4 Privacy

We are bound to protect personal information in accordance with the [Privacy Act 1988](#) and the [Australian Privacy Principles](#).

Personal Information is collected, including sensitive information of Nominated Participants for the purposes of delivering the Program. This personal information may include Nominated Participants' name, business address, email address and phone number. By submitting an application the Participant Organisation agrees that we will collect, use and disclose the Nominated Participants' personal information in accordance with the [CSIRO Privacy Policy](#) and [RISE Privacy Policy](#) for the purposes of facilitating the Program.

We may disclose personal information to third parties including international program collaborator Atal Innovation Mission (AIM), relevant Australian Government entities (including AusTrade, DFAT), suppliers, mentors, experts, corporates, sponsors, industry partners and research institutes for the purposes of assessing eligibility to participate in the Program and for the purposes of delivering the Program. By virtue of participation, Nominated Participants' personal information may be disclosed to other participants during attendance at Program Activities.

As part of your application, you acknowledge that the Nominated Participants have been informed of CSIRO's privacy statement and CSIRO Privacy Policy and have provided their consent to the handling of their personal and sensitive information in the ways described in the CSIRO privacy statement and the CSIRO Privacy Policy for the purpose of the Program.

Participants in the Program must comply with any directions given by CSIRO in relation to your use of personal information and must assist CSIRO to meet its obligations in relation to personal information collected, used or disclosed in connection with the Program. Participants must not use or disclose any personal information that you acquire, other than for the purposes of your role as a Participant. You also agree that you will take all reasonable steps to secure that personal information to ensure that it is not capable of being accessed by third parties. You must delete or return any personal information disclosed to you by CSIRO at the conclusion of your participation in the Program.

12.5 Confidential Information

You should not disclose sensitive Confidential Information to CSIRO, AIM, Expert-in-Residence, subject matter mentors or other Participants. You should take all reasonable steps to ensure you do not disclose material which would undermine your ability to secure patent or other protection for Confidential Information, or which would jeopardise or hinder your commercial activities.

You should ensure information contained in your application will not compromise your requirements for confidentiality (such as protection of Intellectual Property).

12.6 Freedom of information

All documents in the possession of the Australian Government, including those about this grant opportunity, are subject to the [Freedom of Information Act 1982](#) (FOI Act).

The purpose of the FOI Act is to give members of the public rights of access to information held by the Australian Government and its entities. Under the FOI Act, members of the public can seek access to documents held by the Australian Government. This right of access is limited only by the exceptions and exemptions necessary to protect essential public interests and private and business affairs of persons in respect of whom the information relates.

All Freedom of Information requests must be referred to the Freedom of Information Officer in writing. This can be:

- by email: FOI@csiro.au
- by post:

FOI Officer, CSIRO
PO Box 225
Dickson ACT 2602
Australia

12.7 National security

It is your responsibility to consider any national security implications of your proposed pilot phase activities and to identify and manage any risks, particularly relating to export controls, potential for foreign interference and technology transfer.

You should also ensure there are appropriate controls around any sensitive research data including securing intellectual property.

Collaboration with foreign entities must be transparent, undertaken with full knowledge and consent, and in a manner, that avoids harm to Australia's national interests. It is your responsibility to consider the national security implications of your activities.

Know your partner

You should ensure that you know about who you are collaborating with by undertaking appropriate due diligence, proportionate to the risk and subject to available information, on all domestic and global partners and personnel participating in the Program Activities. This should take into account any potential security, ethical, legal and reputational risks, and where necessary, you should be prepared to demonstrate how you will manage and mitigate any identified risks.


Export controls

As this Program involves collaboration with foreign entities, some provisions of Australia's export controls regime may apply to your Program Activities and Pilot Phase Activities. It is your responsibility to consider the implications, if any, of the relevant legislation on the proposed activities and to comply with any applicable requirements. Further information is available on the [Department of Defence website](#).

13 Glossary

Term	Definition
Administering Entity	The entity that is responsible for the administration of the Grant administration processes.
Assessment Criteria	Are the specified principles or standards, against which applications will be judged. These criteria are used to assess the merits of applications and, in the case of a competitive grant opportunity, to determine application rankings.
Closing Date	The last date applications for the Program will be accepted
Commencement Date	The expected start date for the Program and Grant Activities
Commonwealth Entity	A Department of State, or a Parliamentary Department, or a listed entity or a body corporate established by a law of the Commonwealth. See subsections 10(1) and (2) of the PGPA Act
Commonwealth Scientific and Industrial Research Organisation (CSIRO)	The Commonwealth Scientific and Industrial Research Organisation (CSIRO) is the Australian Government's national science agency. CSIRO is constituted and operates under the Science and Industry Research Act 1949 (SIR Act) and is responsible and accountable to the Commonwealth.
Completion Date	The expected date that Program activity must be completed by
Confidential Information	All information disclosed in any form or media, which is by its nature confidential or which the discloser identifies as confidential.
Eligibility Criteria	The mandatory criteria which must be met to qualify for the Program. Assessment criteria may apply in addition to eligibility criteria.
Grant	Financial assistance delivered by CSIRO and which is intended to help address one or more of the Australian Government's policy outcomes while assisting the grantee achieve its objectives.
Grantee	The Organisation which has been selected to participate in the Program, and to receive a Grant.
Guidelines	(This) Document containing relevant information for potential applicants to understand the purpose, outcome and objectives of the Program; the application and selection process; governance of the Program and Grant. These guidelines may be updated from time-to-time and will be published on riseaccelerator.org . The version in place when a Participant Organisation enter into a Participation Agreement will apply to that Organisation.
Milestones	Grant is paid subject to a Participant Organisations satisfying each of the Milestones, specified performance and participation criteria.
Nominated Participant/s	Appointed personnel from the business, such as co-founder or executive, who will take part in the Program Activities.
Online Application	Online platform hosting the application form that applicants use to apply for funding under the Program.
Opening Date	The first date applications for the Program will be accepted
Participation Agreement	Binding agreement issued to successfully selected applicants, setting out the relationship between parties to the agreement, specifies the Program Activities, Travel Allowance and Grant Details.

Term	Definition
Personal Information	<p>Has the same meaning as in the Privacy Act 1988 (Cth) which is:</p> <ul style="list-style-type: none"> • information or an opinion about an identified individual, or an individual who is reasonably identifiable; • whether the information or opinion is true or not; and • whether the information or opinion is recorded in a material form or not.
Program Delegate	An Australian Government official within CSIRO with financial delegation responsibility for administering the Program.
Travel Allowance	Financial assistance to support costs of one Nominated Participant attending the in-person travel experiences, as outlined in the Participation Agreement.



As Australia's national science agency and innovation catalyst, CSIRO is solving the greatest challenges through innovative science and technology.

CSIRO. Unlocking a better future for everyone.

Contact us

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For further information

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